

March 2023

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| **Barnham CEVC Primary School Risk Assessment Record** | **Destination: East Farm, Barnham** |
| **Purpose: Forest School Sessions** | **Visit Leaders: I. Holman (FSL) and B.Heffer (AL)**  |

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| **Risk** | **Precautions** | **Review** |
| Tracks / vehicle movementsCollision with tractors and other vehicles on the farm.  | * Children will be given a safety talk. (Forest School Leader FSL and Assistant Leader AL)
* Children will be supervised and will walk together as a group
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| Slipping on mud/ falling into puddles | * Children will not be told to avoid the puddles on the way to the Forest School site. They will be reminded to take care if the site is muddy. The visit will be cancelled if heavy rain has resulted in excessively muddy conditions. (FSL)
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| Wandering away from designated area of woodlandGetting lost or wandering into the path of vehicles on the farm | * Safety talk to participants not to stray beyond boundaries and to keep away from rope-off areas.(FSL)
* Boundaries to site will be established, along with signal to meet in designated safe space, and children will be reminded of them at the start of each session. (FSL)
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| Approaches from members of public / site staffInterference, harassment, abduction | * Supervision ratios maintained
* Emergency police contact details available (FSL, AL)
* Boundaries to site well established along with signal to meet in designated safe space (FSL, AL)
* Safety talk to participants in line with procedure for approaches from members of the public as outlined in the risk management statement. (FSL) Site checked and boundaries established that don’t include any of these hazards. (FSL)
* Daily site risk assessment to check and move working area, mark out no go areas and/or boundaries accordingly (FSL ASL)
* Dangerous trees and/or branches to be reported to land owner and dealt with (removed/felled) FSL report, landowner – manage
* Do not use site in high wind
* First aid kit, first aider, first aid and emergency procedure to be followed. (FSL, AL)
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| Deadwood overhead / Leaning ‘hung’ dead wood | * Site checked and boundaries established that don’t include any of these hazards. (FSL)
* Daily site risk assessment (during ‘hide and hear’ or ‘sit-spot’ activity) to check and move working area, mark out no go areas and/or boundaries accordingly (FSL)
* Dangerous trees and/or branches to be reported to land owner and dealt with (removed/felled) FSL report, landowner - manage
* Do not use site in high winds
* First aid kit, first aider, first aid and emergency procedure to be followed. (FSL, SA)
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| Branches at eye level and head heightHit in face, eyes, cuts, grazes, crushing | * Safety talk to participants to remind of careful movement around site (FSL)
* Monitored during daily risk assessment and removal in and around main seating area. (FSL)
* First aid kit, first aider and first aid procedure available. (FSL, AL)
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| Poisonous plants and/or fungiSickness, rash, allergic reaction, poisoning | * Safety talk to participants about types of plants, fungi and their role in woodlands (FSL)
* Site checked as part of daily risk assessment and risky areas marked out and notified (FSL)
* Careful selection of materials for activities (FSL, AL)
* Wash and wipe hands before eating and drinking
* First aid kit, first aider, first aid and emergency procedure to be followed. (FSL, AL)
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| Brambles, stinging nettles, prickly plants, insect bites and stingsCuts, grazes, splinters, thorns, rash, allergic reaction, stings | * Safety talk to participants (FSL)
* Careful selection of materials for activities (FSL, AL)
* Avoidance of any particularly bad areas (FSL AL)
* If possible keep the main seating area as clear as possible (incorporate in daily site risk assessment) (FSL).
* Consent forms to have details of any known allergies (FSL, SA)
* #Medication specific to pupils available for any specific reactions and conditions – and school medication policy followed (SA, P)
* Awareness made of natural remedies to nettle stings etc. (FSL)
* First Aid kit, first aider and first aid procedure to be followed. (FSL, AL)
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| Hidden logs, exposed roots, tree stumps or boulders in the grass/ground flora, uneven ground, slopes. field level vegetation, mudSlips, trips, falls, bumps, injury, cuts, graze | * Check as part of daily risk assessment (FSL)
* If possible clear major hazards (brambles, logs) to the edge of main seating/clearing area (FSL, SA)
* Safety talk and warning to participants to take care (FSL)
* First aid kit, first aider and first aid procedure available (FSL, AL)
* Major concerns raise with landowner (FSL)
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| Dogs straying on to site from the farm | * Children will be told to stand still, to remain calm and not to touch dogs without owner’s permission.
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| Dog / Animal faecesDisease, germs, Toxocariasis (from dog faeces)Broken glass / rubbish / litter risking children getting cut | * Site checked and visible evidence cleared as part of daily site risk assessment procedure. (FSL AL)
* Hand to be washed/wiped prior to eating/drinking (FSL, AL)
* First aid kit used for rinsing, washing, treating if necessary (FSL, AL)
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| Areas excavated by archaeologistsFalls, possibility of drowning in pool of water | * Safety talk to participants not to go beyond areas fenced off with orang e fencing. (FSL)
* Boundaries to site well established along with signal to meet in designated safe space
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| Rope-swing | * Rope-swing to be checked and tested by an adult at the start of each session. Rope-swing not to be used if there is a risk is not safe. (FSL)
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| Cross-contamination (Covid 19) | * Children will be reminded of school procedures and rules. Hand-sanitiser will be used for all children before eating. Children will not be allowed to share food or to share plates/ cutlery etc (FSL AL)
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| Open fire | * Supervision of the fire, one person to be sat beside fire at all times while alight or hot embers remain, to ensure children do not have unsupervised access.
* Children will be given rules and safety advice and dangers of fire prior to visiting the fire.
* First aiders and first aid box will be available.
* Fire proof gloves within easy reach.
* As above
* Children have a safety brief before entering the fire pit area.
* No walking between the seats and fire allowed.
* When cooking etc. everyone at fire should be on one knee to remain stable.
* Maximum of 4 people at fire (inc. adults).
* When the fire activity is finished the embers will be dampened and cooled with water and spread out with a spade.
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| ***The risk assessment will be shared with all relevant members of staff and other accompanying adults. Please ensure all adults sign below.******Review: any additional safety issued that arise during the activity and any safety concerns raised by staff or participants will be recorded.*** |